

**City of Ojai  
RESOLUTION NO. 19-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OJAI  
ESTABLISHING UPDATED FEES FOR REVIEWING AND PROCESSING  
APPLICATIONS FOR MINOR AND MAJOR HISTORIC WORK PERMITS**

**WHEREAS**, Chapter 8 (“Historic Preservation Law”) of Title 4 (“Public Welfare, Morals, and Conduct”) provides for the issuance of minor and major work permits; and

**WHEREAS**, a “minor work permit” is a permit issued by the City after approval by the Community Development Director for any work performed on a landmark, landmark property, or historic district that does not impact a character-defining element, either physically or visually, in compliance with Section 4-8.15 of the Ojai Municipal Code; and

**WHEREAS**, a “major work permit” is a permit issued by the Historic Preservation Commission for any work performed on a landmark, landmark property, or historic district that might affect a character-defining element, either physically or visually, in compliance with Section 4-8.15 of the Ojai Municipal Code; and

**WHEREAS**, the City Council desires to establish fees to recover the City’s costs for reviewing and processing applications for minor work permits and major work permits.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Ojai that:

**SECTION 1.** The City Council hereby determines that the foregoing findings are true and correct, and incorporates them herein by reference.

**SECTION 2.** The fees set forth in Exhibit “A” attached hereto are hereby adopted and effective upon adoption. The City Manager and Finance Director are hereby authorized and directed to include these fees in the City’s Master Fee Schedule.


**SECTION 3.** As demonstrated by the fee justification prepared by City Staff and attached hereto as part of Exhibit “A,” the City Council finds and determines that the amounts of the fees therein: (1) do not exceed the estimated reasonable costs of providing the specified services and (2) do not recover more than the regulatory costs incurred by the City for providing the services for which they are charged.

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**SECTION 4.** The Finance Director is authorized and directed to adjust the fees and service charges set forth in Exhibit "A" attached hereto not later than July 1 of each year based on the change, if any, in the Consumer Price Index (CPI) for All Urban Consumers for the Los Angeles Area published by the United States Department of Labor, Bureau of Labor Statistics for February of that year, or a federally published successor indicator. The City Manager and Finance Director are thereafter authorized and directed to include such adjusted fees and service charges in the City's Master Fee Schedule.

**PASSED AND ADOPTED** on this 27th day of August, 2019 by the following vote:

Ayes: Blatz, Francina, Haney, Johnston, Weirick  
Noes: None  
Abstain: None  
Absent: None

  
\_\_\_\_\_  
John F. Johnston, Mayor  
  
9-12-19  
\_\_\_\_\_  
Date signed

ATTEST:

  
\_\_\_\_\_  
Gail Davis, Deputy City Clerk

APPROVED AS TO FORM:


  
\_\_\_\_\_  
Matthew Summers, City Attorney

Exhibit A to Resolution No. 19-33

City of Ojai Major and Minor Work Permits for Landmarks and Historic Districts

The fee schedule for the following City permits, which recovers the City's costs of reviewing and processing applications for each permit type, is as follows:

Major Work Permit for Landmarks and Historic Districts: Variable Fee \$450 + \$225 per hour.

Minor Work Permit for Landmarks and Historic Districts: Fixed Fee \$160.