

City of Ojai
RESOLUTION NO. 18-43
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OJAI
UPDATING AND AMENDING THE SALARY SCHEDULE FOR PART-TIME
EMPLOYEES AND THE CITY MANAGER, AND RECLASSIFICATION OF
RECORDS MANAGER, RECREATION MANAGER, AND ASSISTANT TO THE CITY
MANAGER

WHEREAS, it is necessary to update and amend the salary schedule for part-time employees and the City Manager, and to reclassify the positions of Records Manager, Recreation Manager, and Assistant to the City Manager; and

WHEREAS, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels on one document, approved and adopted by the governing body, in accordance with title 2 of the California Code of Regulations, section 570.5, and meeting all of the following requirements thereof:

1. Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
5. Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
6. Indicates an effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less than five years; and
8. Does not reference another document in lieu of disclosing the pay rate; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ojai that:

SECTION 1. The City Council hereby approves establishment of a minimum and maximum salary range for each position as included in Exhibit A, with changes to take effect September 24, 2018, and to supersede any prior conflicting salary range schedules.

SECTION 2. The City Manager is authorized to set the annual salary for each employee within the ranges established in Section 1 of this resolution.

City of Ojai
City Council Resolution 18-43


SECTION 3. The City Council affirms the single Salary Schedule attached hereto as Exhibit A meets all of the requirements of title 2 of the California Code of Regulations, section 570.5, and hereby directs the City Clerk to keep it available for public review during normal business hours at City Hall, post it on the City's internet website, and keep it available for public inspection for not less than five years.

SECTION 4. The City Council directs the Mayor to execute an amendment, approved as to form by the City Attorney, to the City Manager's Employment Agreement to reflect this salary increase.

PASSED, APPROVED and ADOPTED this 11th day of September, 2018 by the following vote:

AYES: Blatz, Francina, Haney, Johnston, Weirick
NOES: None
ABSENT: None
ABSTAIN: None

CITY OF OJAI, CALIFORNIA



John F. Johnston, Mayor
9-13-18

Date signed

ATTEST:



Gail Davis, Deputy City Clerk

APPROVED AS TO FORM:



Matthew Summers, City Attorney