



**City of Ojai**  
Community Development Department

Project \_\_\_\_\_  
Received \_\_\_\_\_  
Date \_\_\_\_\_

**PLANNING COMMISSION/ CITY COUNCIL**

Concept Review       Design Review Permit       Conditional Use Permit       Sign/Sign Plan       Lot Line Adjustment  
 Tentative Parcel/Tract Map       Text Amendment       Zone Change       Variance       Other      **General Plan Amendment**

**OWNER INFORMATION:**

Project Address: \_\_\_\_\_ PROJECT I.D. # \_\_\_\_\_

Assessor Parcel Number: \_\_\_\_\_ Zone: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**APPLICANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**REPRESENTATIVE:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_

**AFFIDAVIT:**

I declare that I am the owner / representative (indicate one) of the property involved in this application and that the information submitted herein is true and correct. I hereby declare under penalty of perjury that the information contained in this application and all attached materials are correct, true and complete. I further declare I understand that prior to determining the project hearing date; the City has 30 days to deem the application complete or incomplete. I acknowledge and agree that the City of Ojai is relying on the accuracy of this information and my representations in order to process this application and that any permits issued by the City may be rescinded if it is determined that the information and materials submitted are not true and correct. I further acknowledge that I may be liable for any costs associated with rescission of such permits, including but not limited to any litigation costs. I will be notified of the meeting date(s) set for the above matter and that I am to appear, either personally or by my representative, at such meetings(s).

**Signature of Property Owner**

Applicant's signature authorizes City staff to enter the property described above for the purposes of inspection.

**Date**



**City of Ojai**  
Community Development Department

## GENERAL PLAN AMENDMENT APPLICATION

### **MINIMUM SUBMITTAL REQUIREMENTS:**

- Completed Application Form Signed by Property Owner or letter-authorizing Representative to sign
- Filing Fee – (Text) Base Fee \$450 + \$225 per hour
- Filing Fee – (Map) Base Fee \$450 + \$225 per hour
- Assessor's Parcel Map with the area of the proposed Amendment clearly outlined
- List of Assessor Parcel Numbers (If Amendment area includes portions of parcels, please indicate)
- A Completed Environmental Assessment Worksheet (attached)
- Property Owner (300-foot radius) mailing labels generated by Ventura County GIS Department

Services Available to Property:

<input type="checkbox"/> Sewer	<input type="checkbox"/> Electricity
<input type="checkbox"/> Water	<input type="checkbox"/> Gas

Intended Access Road to Proposal: \_\_\_\_\_

Present General Plan Category or Designation(s):\_\_\_\_\_

Element for Which Amendment is Requested:

<input type="checkbox"/> Circulation	<input type="checkbox"/> Recreation
<input type="checkbox"/> Housing	<input type="checkbox"/> Scenic Highways
<input type="checkbox"/> Land Use	<input type="checkbox"/> Seismic
<input type="checkbox"/> Noise	<input type="checkbox"/> Seismic/Safety
<input type="checkbox"/> Open Space	<input type="checkbox"/> Ag
<input type="checkbox"/> Conservation	<input type="checkbox"/> Other

Proposed General Plan Category or Designation(s): \_\_\_\_\_

Reason for Requesting Amendment: \_\_\_\_\_

Proposed Land Use of Property: \_\_\_\_\_

Anticipated Land Use Permit Request (e.g. Zone Change, Subdivision, Conditional Use Permit, etc.): \_\_\_\_\_

Describe Any Other Land Use Permit Application Previously made on this Property: \_\_\_\_\_

## ENVIRONMENTAL ASSESSMENT WORKSHEET

### A. Project Description

A detailed description of the proposed project is necessary so the Planning Division may assess its environmental effects. It is possible that more information will be required. To assess the environmental impact for land divisions and subdivisions it should be assumed dwellings will be constructed on each lot unless the contrary is definitely known. If a question is not applicable to your project, simply note N/A.

1. Size of site (square feet or acres): \_\_\_\_\_

2. For subdivision or land division size of each lot or parcel: \_\_\_\_\_

3. Proposed Use: \_\_\_\_\_

4. Number of occupants, residents, or employees:

a) present \_\_\_\_\_ b) new \_\_\_\_\_

5. Number of units (if residential): \_\_\_\_\_

6. Size of building: Total floor space: \_\_\_\_\_

No. of floors: \_\_\_\_\_; No. of on-site parking spaces: \_\_\_\_\_

7. Describe proposed commercial, industrial or agricultural process or operation: \_\_\_\_\_

\_\_\_\_\_

8. Expected sale price or rental price of units or building: \_\_\_\_\_

9. Number of vehicles expected daily; changes in circulation pattern expected: \_\_\_\_\_

\_\_\_\_\_

10. Percentage of site to be covered by buildings: \_\_\_\_\_

11. Percentage of site to be covered by pavement (and area): \_\_\_\_\_

\_\_\_\_\_

12. Utilities and public service facilities to be added (include outside lighting): \_\_\_\_\_

\_\_\_\_\_

13. Toxic and chemical wastes to be discharged and amount: \_\_\_\_\_

14. Expected amount of daily water usage: \_\_\_\_\_ gallons

15. Expected amount of daily electrical usage: \_\_\_\_\_ Kw.

16. Expected amount of daily gas usage: \_\_\_\_\_ cu. ft. hr.

17. Source, type and amount of air pollutant emission (smoke, odors, steam, gasses, water vapor, dust, chemicals):  
\_\_\_\_\_

18. Type of noise to be generated from both indoor and outdoor sources: \_\_\_\_\_  
\_\_\_\_\_

19. Provisions for: a) rain and irrigation water run-off: \_\_\_\_\_

b) sewage (note sewer hook-up or septic tank): \_\_\_\_\_

20. Changes in land form proposed, as a result of grading for buildings, roads, or other uses:  
\_\_\_\_\_

21. Cubic yardage/and location of grading proposed: \_\_\_\_\_

22. Proposed disposition of excavated material: \_\_\_\_\_

23. Project plans needed for assessment when requested by the Planning Division:

- Floor Plans
- Grading Plan (or specific site elevations)
- Landscape Plan or plan showing existing vegetation
- Soils and Geologic Report

**B. Environmental Description**

1. Present land use of site: \_\_\_\_\_

2. Surrounding Land Use:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

3. Surrounding Zoning:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

4. Condition of ground (e.g. paved, ploughed, grass-covered, tree and/or bush-covered): \_\_\_\_\_  
\_\_\_\_\_

5. Slope of ground at site: \_\_\_\_\_

6. Geologic description of site:  
Location in relation to known earthquake faults: \_\_\_\_\_

Type of bedrock and soils: \_\_\_\_\_

Soil Stability: \_\_\_\_\_

7. Direction of drainage; History of flooding in area; Nearest watercourse and its condition:  
\_\_\_\_\_

8. Existing plant and animal life: \_\_\_\_\_

9. Type of land use adjacent to the site (residential, commercial, other): \_\_\_\_\_

10. Traffic patterns in area (e.g. residential only, business, industrial, through street):  
\_\_\_\_\_

11. Proximity to major traffic route: \_\_\_\_\_

12. Public facilities in area (parks, libraries, schools, other):  
\_\_\_\_\_

13. Structures presently on site: \_\_\_\_\_

14. Characteristics of scenic or aesthetic interest at and near site:

(Note on plan, all sycamore and oak trees and indicate all barrancas or streams)

15. Noise character of area (include significant existing sources): \_\_\_\_\_

I hereby declare, that to the best of my knowledge and ability, the above information accurately describes the environmental conditions existing on the site of the proposed project and the probable effects of the project upon the environmental of the site and of the total community.

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_