

City of Ojai

MASTER FEE SCHEDULE - Encroachment Fees

#	Service	Description	Fee
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Liability Insurance and Maintenance Bond: Permittees working within the public right of way will be required to provide proof of insurance in the amount required by the Public Works Director per Sections 7-1.106, 7-1.107, and 7-1.08 of the Ojai Municipal Code, naming the City of Ojai as "additional insured". A maintenance bond may be required to protect the City from costs of repairing or completing work within the right of way due to improper installation or failure to complete.

Use the following formula to calculate total encroachment permit fee:

Permit Issuance Fee + Encroachment Type Permit Fee + Late Payment Penalty, if applicable

Note: Permit issuance fee applies to all permits

	Permit Issuance		
	a) Permits with Ground Disturbing Activity		\$200
	b) All Others		\$100
	Late Payment Penalty, if applicable		
	a) 30 days Past Due		\$50
	b) 60 days Past Due		\$100
	c) 90 days Past Due		\$200
1	Block Party		\$25
2	Curb, Gutter, Sidewalk, Driveway		\$150
3	Engineering and Materials Testing*	Labor costs billed hourly using fully-burdened hourly rates identified in this fee schedule. Actual charges for any outside consultant fees, cost of materials used and equipment used + 15% overhead.	Billed hourly for Time & Mat'ls - Deposit TBD by City Engineer
4	Farmer's Market Permit (per market day)		\$50
5	Outdoor Dining Permit		
	a) Initial Permit		\$325
	b) Annual Renewal		\$85
	c) Additional Amounts Per Square Foot		
	i) First 150 sf of Dining Area	amount is per SF of dining area	\$4
	ii) Next 150 sf of Dining Area	amount is per SF of dining area	\$2
	iii) All Other sf of Dining Area	amount is per SF of dining area	\$1
6	Outdoor Merchandise Display Permit		
	a) Initial Permit		\$50
	b) Annual Renewal		\$25
7	Roll off Bins/ Dumpster	placement of dumpster on City ROW	
	a) One-time Placement	20-day maximum per permit issuance	\$45
	b) Annual Permit		\$539
	i) Each Placement Under Annual Permit	20-day maximum per permit issuance	\$45

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8	Special Inspection	Inspection required due to permittee's failure to comply with permit conditions. Labor costs billed hourly using fully-burdened hourly rates identified in this fee schedule. Actual charges for any outside consultant fees, cost of materials used and equipment used + 15% overhead.	Billed hourly for Time & Mat'ls - Deposit TBD by City Engineer
9	Time Extension (30 day maximum)		\$154
10	Emergency and Other Non-Scheduled Callouts	Labor costs billed hourly using fully-burdened hourly rates identified in this fee schedule. Actual charges for any outside consultant fees, cost of materials used and equipment used + 15% overhead.	Billed hourly for Time & Mat'ls (1 hour minimum)
11	Tree Trimming		
	a) Annual Permit	Use of City right of way for trimming	\$1,500
	b) Single Site Permit		\$121
12	Miscellaneous Use of the ROW		
	a) Special Event		
	i) Initial Day		\$284
	ii) Each Additional Day		\$45
	b) All Others		
	i) Initial Day		\$176
	ii) Each Additional Day		\$45
13	Utility Trench Cuts and Excavation		
	a) Annual Permit	Limited to trenches at right angle to	
	i) Blanket Permit Fee		\$1,198
	ii) Fee per Excavation Under Blanket		\$244
	b) Excavations / Boring		
	i) Up to 60 SF		\$257
	ii) 61 to 260 SF		\$514
	iii) 261 to 1,000 SF	T&M with Initial Deposit	\$750
	iv) Over 1,000 SF	T&M with Initial Deposit	\$1,000
14	Vehicle in Excess of Legal Weight, Height or		
	a) One Day		\$16
	b) Annual		\$90
15	Construct, Repair, Modify or Demolish Wells on Public Right of Way		
	a) Annual Permit	Processing of permit and inspection as performed by registered inspector(s) per company	\$1,064
	b) Certificate of Exemption	No fee shall be charged when annual monitoring is performed by Ventura County PW or Ojai GBMA	\$334

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	c) Permit and City Inspection Fee	Cathodic Prot'ctn/Monitoring Wells/Test Holes	
	i) First Well		\$1,577
	ii) Each Additional Well	Each add'l well located at same site and perforated or sealed on same day as initial ..	\$188
	d) Permit With Applicant's Inspector		
	i) Up to Four (4) Wells		\$577
	ii) Each Additional Well	Each add'l well located at same site and perforated or sealed on same day as initial	\$63
	e) Well Inspection, Additional Fee (for each additional day > 2 days)	Inspection of any completion operation in excess of two working days (fee is for each add'l day over two days)	\$313
16	Domestic (Residential and Commercial) Water Well Permit and Procedure	Processing of permit application for water well not on City ROW	\$870
17	Hourly Rates for Service		
	a) In-house Services		
	i) Analyst / Admin Activities		\$94
	ii) Engineer / Plan Review		\$243
	iii) Inspection		\$90
	b) Contract Plan Review, Inspection, or Equipment		Actual cost plus 15% overhead